

If you would like to receive academic credit for your internship you must enroll in an internship course. Before you are allowed to enroll in an internship course you must have an approved internship application. First, select the semester/term wherein you would like to receive credit. Second, click the Add New Application button. Third, review and accept the terms of the Student Agreement. Fourth, enter all the information into the Internship Application and submit the application. Once the application has been submitted it will need to be approved by your Department Internship Coordinator and the Careers & Experiential Learning. After the application has been approved you will receive an email informing you to add the course.

Applications

Semester/Term	Internship Provider(s)	Class	Department Internship Coordinator	Status
No applications on file.				
<input type="checkbox"/> Add New Application				

1. Select Drop down Arrow



Applications

Semester/Term	Internship Provider(s)	Class	Department Internship Coordinator	Status
No applications on file.				
<input type="checkbox"/> Fall Semester 2023	<input type="checkbox"/> Add New Application			

2. Select Desired term/semester



3. Click 'Add New Application'



4. Fill out Internship Information. Your address is where you will be living DURING your internship



Student Residential Contact Information

Please provide the address and contact information where you will be living while completing your internship. This will not change your university information. If any of the below information changes, please return to this application to update it.

Address	<input type="text"/>
City	<input type="text"/>
State	<input type="text"/> <input type="text"/>
Phone	<input type="text"/> Country <input type="text"/>
Email	<input type="text"/>

Internship Provider Information

To have your internship considered for approval by your Department Internship Coordinator, provide the following information about the Internship Provider.

If this internship has multiple providers, please click the button to add another Internship Provider.

Do you, a student, or family member own the company or organization?

Yes No

Internship Provider

Address

City

State

Zip Code

Country

Are you, a student or a family member your supervisor?

Yes No

Supervisor Name

Email

Phone

Extension

Start/End Dates

Total Approximate Work Hours

Internship Type

Internship Compensation

None

Hourly

\$

Salary

\$

Stipend

\$

Did you receive Inspiring Learning/Experiential Learning funds from your department or college for this internship?

Yes

No

Please indicate how your internship will be performed:

In Person

Blended

Remote



5. Fill out the Remainder of the Application

6. Take time to answer in detail the following questions



Describe the internship opportunity.

Please select all of the [competencies](#) you will work on.

- Career & Self-Development
- Communication
- Critical Thinking
- Equity & Inclusion
- Leadership
- Professionalism
- Teamwork
- Technology

Describe your expected development of selected competencies.

Class Credit

Select the appropriate internship class (enrollment will be available after approval by your Department Internship Coordinator and the Careers & Experiential Learning).

7. Select Internship Course given to you by your Internship Coordinator.

→ Internship Class

8. Type the name of your Internship Coordinator

→ BYU Faculty Mentor

Are you enrolling in another BYU course for this same internship? Yes No

9. Click 'Submit Application' and you're done!

→